

Town of Creswell
Utility Maintenance Worker-PART TIME
Water & Wastewater Department

Job Summary:

The Town is seeking qualified applicants for a Utility Maintenance Worker position within the Public Works Department. This is a temporary-to-permanent position responsible for performing a variety of skilled and semi-skilled tasks related to the operation, maintenance and repair of the Town's water and wastewater treatment facilities. The position supports compliance with all local, state and federal environmental regulations and permits.

This role requires working outdoors in various weather conditions and includes participation in an on-call rotation, with occasional call-back responsibilities. Medium to heavy physical labor is required.

Principal Duties and Responsibilities:

- *Operations and Monitoring: Operate and monitor equipment such as pumps, motors, valves and tanks to ensure systems are functioning properly; make adjustments as necessary.*
- *Sample Collection & Testing: Collect water and wastewater samples and conduct standard chemical and biological tests to monitor treatment effectiveness.*
- *Process Adjustments: Analyze test results and equipment data to make process adjustments that ensure water quality and regulatory compliance.*
- *Equipment Maintenance: Perform routine cleaning, preventive maintenance and minor repairs on treatment systems and mechanical/electrical equipment.*
- *Chemical Application: Measure, handle, and apply chemicals (e.g., chlorine, ammonia) as needed for disinfection and other treatment processes.*
- *Record-keeping & Reporting: Maintain accurate records of test results, maintenance logs, equipment readings and compliance reports as required by the Town and regulatory agencies.*
- *Regulatory Compliance: Follow all safety protocols and environmental regulations set forth by the U.S. Environmental Protection Agency (EPA), NCDEQ and OSHA.*
- *Grounds Maintenance: Perform routine maintenance of treatment plant grounds and facilities.*
- *Training & Supervision: Assist with training and supervising entry-level personnel or seasonal workers as needed.*
- *Help with lawn service occasionally when needed.*

Education, Certification and Experience Required:

- *A high school diploma or its equivalent.*
- *Possession of valid NC driver's license.*
- *Basic knowledge of water and wastewater treatment plant operations, pumping systems and spray field operations.*
- *Familiarity with the maintenance and repair of mechanical and electrical systems in a treatment facility.*
- *Understanding of relevant federal, state and local regulations related to water and wastewater management.*
- *Ability to recognize occupational hazards and follow appropriate safety protocols, including blood-borne pathogen and chemical safety procedures.*
- *An equivalent combination of education and experience may be considered.*

Work Conditions:

- *Work is performed both indoors and outdoors with exposure to inclement weather and environmental hazards.*
- *May require weekends, holiday, on-call and after-hours work.*
- *Medium to heavy physical activity including lifting, bending and operating equipment.*

Hiring Rate: *Pay rate based on Qualifications and Experience*

Application Process:

Applicants for this position should complete the Town of Creswell job application along with a resume and submit it to: Penny Chapman, Town of Creswell, PO Box 68, Creswell NC 27928. The application is located on the Town's website at www.townofcreswell.com or may be obtained by contacting the Town Office at 252-797-4852 or 104 S 6th Street, Creswell NC 27928.

Deadline: *August 15, 2025 or until filled.*

The Town of Creswell is an Equal Employment Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability and protected veteran's status or any other characteristic protected by law.